

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | Item | Update | Actions and recommendations | Who |
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| | Date of meeting: 26th July 2021 Virtual meeting | | | |
| 1. | Attendees and apologies | | | |
| | Circulation: | <p>Tim Trimble (Chair) Sarah Gibson – Wiltshire Councillor Johnny Kidney – Wiltshire Councillor Trevor Carbin – Wiltshire Councillor Andy Cadwallader, Kirsty Rose – Highways Ros Griffiths - Community Engagement Manager</p> <p>Atworth Parish Clerk Bradford on Avon Town Clerk Holt Parish Clerk Limpley Stoke Parish Clerk Monkton Farleigh Parish Clerk South Wraxall Parish Clerk Staverton Parish Clerk Westwood Parish Clerk Winsley Parish Council</p> <p>Anthony Smith – Wingfield PC George Mumford – Westwood PC Liz Watts – Monkton Farleigh PC Trevor Bedeman – Streets Ahead Ian Barnes – Limpley Stoke PC John Barnes – Winsley PC Bella Walker – South Wraxall PC Andrew Nicolson – Cycling UK</p> | | |

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| 2. | Notes of last meeting | | |
| | | Previously circulated | |
| 3. | Financial Position | | |
| | | <p>Current amount available including contributions £25,217 Current spend & commitments £12,350 Current remaining budget £12,867</p> <p>Allocations made at meeting:</p> <p>Tynning Road, Winsley – School Warning Sign - £150 total (£75 CATG/£75 WPC)</p> | |

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| 4. | Top 5 Priority Schemes | | | |
| a) | Wingfield A366 | <p>Stowford Manor Farm. Sign & road marking proposal and cost estimate with PC. Approx value £4300.</p> <p>PC have decided to go ahead with signing scheme in advance of any Planning Application from Land owner. Land Owner to be requested to make contribution commitment in writing prior to ordering works. JK to action.</p> <p>Sign face legend to be agreed. Prelim design used legend 'Manor Farm Rural Enterprise Centre'. PC to consider.</p> <p>Funding now agreed. 1/3 split. PC/CATG/Bryant. Awaiting agreement of sign face legend from Mr Bryant prior to ordering.</p> <p>Ian Turner is reviewing signing scheme design using 'Stowford Manor Farm' legend and consideration being given to installation of pedestrian/children crossing warning signs.</p> | <p>Signing scheme now agreed and order to be raised for implementation.</p> | |

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| b) | <p>South Wraxall PC Bella Walker</p> | <p>Visibility has been checked at the B3109/UC junction. . For 50 mph roads the desired minimum distance is 160m but an absolute minimum of 120m is acceptable.</p> <p>Looking to the North (towards Corsham) 120m was achievable.</p> <p>Looking to the South (towards Bradford Leigh) a distance of 45m only could be achieved due to a bend in the road, a rising bank on the verge and a mature hedgerow.</p> <p>There were no signs of any collision debris in the area, or damage to the verges and no skid marks were apparent on the main carriageway. There has been 2 reported personal injury collisions in the 6years up to April 2020.</p> <p>Document B3109-001 has been circulated to demonstrate the land requirement to achieve full visibility. Regrading of the land may also be necessary.</p> | <p>KR to write to SWPC and liaise with Bella Walker. JK to be copied in to correspondence</p> | <p>KR</p> |
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| c) | <p>Limpley Stoke PC Ian Barnes</p> | <p>Experimental closure of Woods Hill at junction with A36. Monitoring before and after will be required. Being progressed by PC. Funding for scheme agreed in principle pending detail design and cost estimate. May be split over financial years.</p> <p>Detail design, cost estimate and draft traffic regulation order underway.</p> <p>Detail design prepared and TRO documentation with TRO team for advertisement. Estimated timescale for implementation is early April.</p> <p>JK requested consideration be given to renewal of white lining and coloured surfacing forming the virtual footways in the village. AC explained there was no maintenance budget available particularly for coloured surfacing.</p> <p>IB stated parish council have been in contact with a lining contractor who has provided a price for the lining renewal, which the parish council are to fund. AC explained that the PC should not be undertaking maintenance work on the highway without permission as this is the role of the highway authority. IB to send details of lining contractor to AC. IB and AC to liaise re lining works.</p> <p>ETRO now operational.</p> | <p>IB updated CATG that PC have installed traffic counters and are collating data relating to the impact of the ETRO.</p> | <p>To note</p> |
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| d) | Wingfield PC Anthony Smith | Renewal of footway at former Council Houses on B3109. Previous cost estimate £8466. Revised cost estimate £8873. 50% contribution agreed from centrally held funds. | It was agreed to defer this to next financial year at the request of the PC. KR to check funding status with Diane Ware. Item to be moved to other schemes list. | |
| e) | Whitehill, Bradford on Avon | Request for advertisement of permanent order for no entry following removal of temporary order as part of the social distancing project. TRO advert lead time is likely to be in excess of 10 weeks. Scheme cost, including TRO cost, to be in region of £1500. | KR to prepare TRO documents and pass to TRO team. Funding to be discussed by TC and considered at next CATG meeting. | |
| 5. | Other schemes for action but not yet a priority | | | |
| a) | Turleigh Hill / Belcombe | Belcombe Place remains a concern with request for consideration for signing and road markings to form a safer route for pedestrians KR has circulated a plan showing proposed changes to signing on Belcombe Place. The approx. cost is £400. CATG supported the proposal. Funding agreed - £200 CATG, £200 TC Contribution (to be confirmed) KR to progress once funding confirmed. | Funding from TC confirmed following meeting. Signing installation to be progressed. | |

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| 6. | Substantive schemes | | | |
| a) | Winsley Hill. At Canal Bridge | <p>PC have requested provision of double yellow lines east of bridge. Additional funding may be required as TRO process needed. Agreed that this can be looked at after monitoring to assess impact. Parking of vehicles on the widened footway during busy periods has been noted.</p> <p>DYL solution now agreed. Extent of DYL's to be determined. Work to be added to Network Management team programme so no cost to CATG.</p> <p>All work on waiting restrictions currently suspended as staff have been reallocated to Covid 19 support. Revised timeline to be established when staff released back.</p> | <p>KR to advise timeline when staff available. Contact details to be provided to JB and JK</p> | KR |
| b) | Station approach – Bradford on Avon | <p>Revised proposals agreed by Town Council. Estimate stands at £61,356 Substantive bid application form submitted. Local contribution of £2,500 from B on A TC, £2,500 from CATG</p> <p>Substantive bid successful. Detail design complete. Scheme is included in 2020/21 works programme but timeline currently unknown.</p> <p>This scheme had been planned for June 2021. It has now been postponed as all works in the Bradford on Avon area have had roadspace bookings revoked during the closure of Cleveland Bridge in Bath. The scheme is to be reprogrammed.</p> | <p>KR to arrange site meeting with ADN and SG to review scheme and concerns raised by ADN</p> <p>Scheme provisionally programmed for April 2022 construction.</p> | KR |
| 6. | Other Ongoing Issues | | | |

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| a) | Holt | <p>Improvements and widened footway at junction of B3107 and east exit to The Midlands. DT has given feedback to PC on initial design and cost estimate prepared by consultant. PC want WC to take forward design to detail stage with a view to making a substantive bid.</p> <p>Land ownership plan provided to PC. The resident at 180 is content with the proposal to remove some of the scrub and cut in to the bank outside of their property (within the adopted highway).</p> <p>KR has reviewed options and met with parish council reps on site. A proposal has been prepared for footway widening without a retaining wall. A topographical survey is required to progress design further. A quote of £1650 has been returned. Holt PC propose 50/50 funding with CATG. This was agreed.</p> | <p>Topo survey ordered but not yet returned. KR to chase as HPC would like to make a substantive bid this year.</p> | |
| b) | <p>Monkton Farleigh PC Liz Watts/Pauline Adams</p> | <p>Speed limits in the village. LW presented case for lower speed limits in village. DT advised of adopted process of using Atkins for a speed limit assessment. Cost is £2500. Funding agreed in principle 50/50 PC & CATG</p> <p>Additional information supplied to PC. Awaiting decision from PC as to whether to go ahead</p> <p>PC confirmed decision to proceed with assessment but will be put on hold until meeting with Atkins/KR can take place.</p> <p>Site meeting held with Atkins and PC in April.</p> | <p>Assessment to be progressed by Atkins.</p> <p>KR to investigate speed limit orders in the village as discrepancy between in-car systems and signing.</p> | <p>Atkins</p> <p>KR</p> |

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| c) | <p>Bradford on Avon and Westwood Sarah Gibson</p> | <p>Bollards on Coppice Hill were discussed following visits by both Sarah Gibson and KR. It was agreed to fund the provision of 2no Bradford bollards to prevent vehicles backing into the property at the top of Coppice Hill.</p> <p>£1000 total budget allocated for this with £500 from CATG and additional funding from TC or Preservation Trust.</p> <p>Funding confirmed and works pack issued.</p> | <p>Await installation</p> | |
| d) | <p>Winsley Issues Johnny Kidney</p> | <p>JK set out current community actions. Priority is Dane Rise & Tynning Road junctions and identification of low cost measures. KR to continue to offer advise prior to bringing forward to CATG.</p> <p>KR and JK met on site to discuss issues. KR recommends data collection in the first instance to determine pedestrian numbers, vehicle speeds, volumes and possibly turning movement. A quote is being sought for this. KR will also undertake visibility assessments at the junction leading on to the B3108 and review signing on the route.</p> <p>JB expressed concerns over the Hartley Farm application and the lack of requirement for the farm to contribute to improving pedestrian access/safety. The PC is very much in support of the farm shop but it should be recognized that they are the attractor of much pedestrian and vehicle activity.</p> | <p>KR to raise Hartley Farm application with highways DC again with additional feedback from PC.</p> <p>Progress visibility survey and sign review. Secure quotes for surveys.</p> | <p>KR</p> |

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| e) | Bradford on Avon Social Distancing measures | <p>Pedestrian crossing assessment on Town Bridge has been undertaken and report circulated.</p> <p>Refuge islands on New Road / Springfield have been investigated and discounted due to feasibility and safety issues. A proposal has been prepared to introduce priority working however this would require illumination of the build-outs and signing and is therefore not a quick solution to deliver.</p> <p>Councillors are disappointed that a pedestrian crossing cannot be installed on Town Bridge as this would be a key improvement.</p> <p>The removal of the social distancing scheme had been announced prior to the CATG meeting.</p> <p>The town council have had representations made to keep the 'no entry ' on Whitehill and to introduce restrictions on Wine Street to deter through traffic. These will be discussed by the TC sustainable travel committee.</p> | <p>Whitehill request to be added to priority scheme list.</p> <p>Wine Street and other issues arising to be subject to Highway Improvement Requests once considered by town council</p> | |
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| f) | <p>Winsley to BoA Tranche 1 cycle scheme</p> | <p>Wiltshire Council undertook public consultation on both Tranche 1 and Tranche 2 Emergency Active Travel Fund schemes from during December and January. This was widely advertised through social media and traditional press platforms.</p> <p>Over 1700 responses from the public were received during the consultation period, more information on which can be found here https://www.wiltshire.gov.uk/news/next-steps-for-cycle-lanes-in-the-county</p> <p>Of those who commented on the B3108 scheme, 67% stated their support. Based on this, along with consideration of the monitoring data, it is proposed that the provision of a cycle facility on the B3108 be made permanent, albeit this will not be in its current form.</p> <p>The provision of a shared use path is proposed, with design work being undertaken by Atkins. Currently in early stages of process but aiming for construction during the 2021 school summer holidays. A road closure will be required to facilitate construction. The group expressed concern regarding the impact of this on surrounding roads and businesses.</p> <p>Site meeting has taken place Cllrs Trimble, Kidney, Gibson and ADN to discuss proposed scheme and consider options put forward by ADN.</p> <p>Scheme now programmed for construction in Summer 2022.</p> | <p>KR to continue to liaise and update CATG members as the design investigations progress.</p> <p>Further information relating to design and construction to be made available to councillors in the coming weeks.</p> | KR |
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| g) | <p>Bradford on Avon Berryfield Road Trevor Bedeman</p> | <p>Report on consultation with residents was presented by TB. Favoured option was closure of Berryfield Road at Bath Road junction. Next step is to present to Town Council</p> <p>Meeting held to discuss proposals and item discussed by Town Council. TC have requested that CATG approve the study on the Berryfield Road changes, to investigate and provide options for improvements to this area, taking account of wider impacts on the surrounding area and traffic network</p> <p>KR has prepared outline plan which was discussed at a meeting with White Stripe and Cllrs Trimble and Gibson on the 20th May. The plan includes enhancing the junctions of Berryfield Road with Bath Road and Sladesbrook to deter through traffic in addition to changes around the school entrance to highlight the presence of pedestrians.</p> <p>Scheme expanded to include Sladesbrook and advisory 20mph on approach to school.</p> <p>Consideration to be given to additional waiting restrictions on Berryfield Road due to difficulties experienced by bus/ambulances with parking on bend.</p> | <p>KR to progress design work and liaise with Louise Walford regarding survey to determine through traffic levels.</p> <p>To be moved to top priority schemes list.</p> | KR |
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| i) | <p>Bradford on Avon The Snicket (BRAD65) – Rickfield to Belcombe Road Tim Trimble</p> | <p>Request for improvements to the Snicket to provide a handrail and surface improvements.</p> <p>Tim Trimble expressed concerns raised by residents regarding the current uneven surface with protruding tree roots. It was acknowledged that the route is not adopted highway but forms part of the RoW network.</p> <p>KR has approached RoW Officer Paul Millard to discuss appropriate surface solutions and handrail provision and is awaiting a response. Town Council funding may be available. SG and MR to take to Town Council for discussion once further information is known.</p> <p>SG confirmed that a resident adjacent to the steps had agreed to have the handrail installed on her property providing action be taken to prevent vibration caused by the steps currently.</p> <p>Contractors quote returned to Paul Millard at £7.5k. This is to install steps, concrete path and widen where possible.</p> | <p>TT to meet on site with contractor and Paul Millard when available.</p> <p>TC considering 50% funding.with potential area board grant bid for remainder.CATG funding can not be used as this is not adopted highway.</p> | |
| j) | <p>Westwood Parish Council Speed management – New Inn area George Mumford</p> | <p>Site meeting held previously with KR, JK and Westwood Parish Council . KR provided outline proposal to Parish Council. Request to be considered by CATG</p> | <p>CATG agreed to support. KR to prepare plans</p> | KR |
| k) | <p>Limpley Stoke – Parking Issues Ian Barnes</p> | <p>There are several areas in the village where unsympathetic, and in some cases illegal, parking is becoming a greater issue for farmer's access, emergency vehicle access etc. Would like Highways Officer to visit and make recommendations</p> <p>KR and IB met to look at this .Parking is non-residents accessing wild swimming spot.</p> | <p>KR to consider options and report back</p> | KR |

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| l) | <p>Winsley – Primary School Signing John Barnes</p> | <p>The Primary School would like additional warning and directional signage to help drivers to locate the School. It's felt that signs from the B3108 into Tynning Road, and from roundabout of the B3108/Winsley/Bradford Road would be helpful.</p> <p>KR recommends directional signing opp. Tynning Road on B3108 and on Bradford Road. School warning sign on Tynning Road approach from B3108. Cost estimate £500.</p> | <p>Tynning Road warning sign to be taken forward for install at £150 cost (£75 contribution from PC)</p> <p>Direction signing to be included with review of signing on B3108.</p> | KR |
| m) | <p>Upper Westwood – Street name plate request George Mumford</p> | <p>A request has been made for the provision of a street name plate to guide vehicles to 117-120 Upper Westwood. The lane on which the properties sit does not have any signing nor are the properties visible to passing vehicles. This has resulted in frequent issues with deliveries etc for residents.</p> <p>Proposal and cost estimate for 2no name plates to be prepared</p> <p>1no street nameplate can be provided at the end of the lane leading to 117-120 Upper Westwood. Text on nameplate to be 117-120 Upper Westwood. Cost estimate £150.</p> | <p>Parish Council to consider proposal and report back</p> | Westwood PC. |
| 7. | <p>New items</p> | | | |

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| a) | <p>2-21-4 Wingfield – Dropped kerbs B3109 Wingfield Crossroads Anthony Smith</p> | <p>Provision of dropped kerb on the east side of the B3109 south of the wingfield crossroads to gain access from the A366 on the pavement leading to the village centre to accommodate a mobility scooter.</p> <p>Wingfield Parish Council have discussed this application at its last PC meeting and it will be supported through the good offices of the CATG. Obviously a technical and financial appraisal will have to be undertaken to see whether or not it is a feasible project and subject to these findings the Parish Council will decide whether to proceed with the project. The CATG is invited to undertake these appraisals and to support this application.</p> | <p>The group felt that the provision of a dropped kerb as requested would encourage crossing in a potentially unsafe location due o the proximity of the traffic signal junction and the speed of vehicles.</p> <p>No further action to be taken at this time.</p> | |
| 8. Any Other Business: | | | | |
| a) | Cygnet Way, Staverton | <p>Cllr Carbin raised concerns about footway condition. Andy Cadwallader has produced quote but CATG funding cannot be used for maintenance purposes.</p> | Parish Council may make a area board grant bid for match funding. | |
| b) | Bradford on Avon | <p>Cllr Trimble highlighted the following issues had been raised to BoA TC and are likely to come to CATG:</p> <ul style="list-style-type: none"> • 20mph Speed Restriction – Bath Road and Ashley Road • Extension of 30mph speed limit on Holt Road • Dropped kerbs at various locations in town. | | |
| c) | Atworth | <p>Penny Telling highlighted that Atworth will be making some requests to the CATG for improvements in the village before the next meeting</p> <p>Reminder to KR to check if SID location can be approved in centre of village</p> | KR to check and respond re SID. | |

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| d) | Market Street, Bradford on Avon | <p>James Overy and Tim Trimble raised a query as to whether bollards could be provided on Market Street once the social distancing scheme has been removed. This has been requested by shop owners.</p> <p>KR explained that this had previously been considered by CATG but not progressed due to utility apparatus underground. CATG could revisit, but it would be better to include within any consultation relating to future traffic management around BoA town centre.</p> | | |
| <p>9. Date of Next Meeting: 11th October 2021 16:00</p> | | | | |

Bradford on Avon Community Area Transport Group

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of **£12792**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

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5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

